Trade Office of Swiss Industries
瑞士商務辦事處

Death in Taiwan:
entry in the Swiss civil status register

Documents to submit

- ☐ Original Death Certificate (死亡證明書) in English, issued by the Household Registration Office (applies to the Swiss-Taiwanese dual citizens, Swiss citizens who were married to a Taiwanese citizen or Taiwanese citizens who were married to Swiss citizens) or issued by the hospital concerned, for Swiss citizens who had no official family ties with a Taiwanese citizen
- ☐ Swiss identity documents of the deceased (passport and identity card). The voided documents can be returned for commemorative purposes if the family requests this at the time of submission
- ☐ Household Registration Transcript (戶籍謄本) in English, issued by Household Registration Office
- ☐ contact information for reaching a member of the surviving family

The original documents are submitted to the civil registry office concerned in Switzerland and must not be older than six months. They will not be returned. Photocopies are not accepted. Additional documents may be required if necessary.

Translation

Documents that are not in a Swiss national language or in English must be translated.

Legalisation

All Taiwanese civil status documents must be legalised by **District Court** and **Ministry of Foreign Affairs (MOFA)** before being submitted to the Swiss representation. Address of the local authority concerned:
Ministry of Foreign Affairs
3-5F, 2-2, Sec.1, Jinan Rd., Zhongzheng Dist.
Taipei City 100219, Taiwan（R.O.C.）

Fees

Entry of the death in the Swiss civil status register is free of charge.

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Room 3101, 31F
333 Keelung Road, Sec 1, Taipei 110208, Taiwan
Phone: +886-2-2720 1001, Fax: +886-2-2757 6984
taipei@eda.admin.ch
www.eda.admin.ch/taiwan