Trade Office of Swiss Industries
瑞士商務辦事處

Visa D for a stay more than 90 days: Student Visa

An application for a Student visa must be submitted in the country of your residence. Applicants must appear in person and children must be accompanied by both parents / legal guardians. Prior to your visit for submission, you are kindly requested to set an appointment with us.

Please submit the documents in exact order given below:

Three national (type D) visa application forms duly filled in, dated and signed (must be identical as in passport) by the applicant. Applications which are not duly completed, dated and signed will not be accepted. Please also indicate your e-mail address and a contact phone number. In case of minors (under 18 years of age), both parents will need to sign. In addition, passport copies of both parents and a declaration of consent signed by both parents must be submitted. Custody agreements/orders will have to be submitted.	❒
Passport (Original and 2 photocopies_photo, personal data and signature page only) valid at least 12 months, issued within the last 10 years and with at least 2 blank pages	❒
ID Card or valid Resident permit (Original and 2 photocopies)	❒
Four recent passport photos (please consult the requirements on the website) recently taken, size 35mm x 45mm/1.38 x 1.77 inches, three must be glued on each visa application form	❒
Two copies of letter of admission to the university/school in Switzerland.	❒
Previous diploma / school transcript certificates (original and 2 photocopies) Exchange students are requested to submit current English enrolment certificate	❒
Motivation letter (original and one photocopy) stating the objectives of the study signed and dated by the applicant.	❒
Study plan (two photocopy)	❒
Curriculum Vitae (two photocopy)	❒
Proof of payment (two photocopies) of the Swiss university/school fees or proof of exemption from the Swiss university/school fees.	❒
Proof of financial means (bank statements, bank certificates, etc., original and one copy) the minimum balance of TWD one million. If sponsored: a signed and dated **sponsorship letter** will have to be submitted and **his/her bank statements**.	❒
Proof of languages skills (original and two photocopy) such as TOEFL or IELTS certificates. German, French or Italian language certificates, if available.	❒
Written confirmation (original and one photocopies) that the applicant will leave Switzerland after he/she completes the chosen course or study, dated and signed by applicant.	❒

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Please note that:

The Trade Office of Swiss Industries in Taipei reserves the right to ask for additional documents and/or for a personal interview. All documents must be in English or one of Swiss official languages. No copies are made on your behalf and incomplete applications will not be accepted.

Visas for Students with the purpose of Study in Switzerland are **free of charge**.

The complete application will be forwarded to the cantonal immigration authority for decision. The procedure takes at least 8 -12 weeks. Once the visa issuance has been authorized, the original passport is to be submitted to the Trade Office of Swiss Industries. The issued visa placed in the passport can be collected after one week from the submission.

The submission of a complete file does not guarantee the granting of a visa. In case of a refusal, the Trade Office of Swiss Industries is not liable for any costs that might have occurred in the application process.